

HOW TO BECOME A VALUED WIE AGENT

- 1 Agent makes enquiry via phone, fax, email or in person.
- 2 WIE provides agent with an Agent Information Pack (includes)
 - Infopack Cover letter, Company Profile, Brochure, Course Timetable, Contract x 2, Fact Sheet Important Updates and Business Card.
- 3 Agent completes and signs both copies of the contract, and returns ONE copy to WIE.

*Please feel free to contact WIE with any queries you may have at any time.

- 4 WIE provides agent with New Agent's Pack (includes).
 - New Agent Cover letter, Brochures x 10, Why WIE? doc. x 10, Welcome to WIE.doc x 10, Fee Schedule x 10, Course Timetable x 10.

For additional marketing material please contact Dee or Grace.

PLUS

- Fact Sheet, Important Updates.

PLUS

- Agent Certificate.

CLAIMING YOUR COMMISSION FROM WIE

