



Host Family Agreement

This document is a formal agreement between the **Waikato Institute of Education (WIE)** and the **undersigning host parent(s)**. Please discuss any questions and/or concerns you have about this agreement with the homestay coordinator.

In agreeing to be a host family for an international student studying at WIE, I (we) understand and agree to the following terms:

1. Accept and welcome the student into my (our) home as a member of my (our) family. Students may be asked to help with chores. However, assignment of regular chores other than cleaning their own room and cleaning up after themselves is discouraged (i.e. maintaining house/yard, baby-sitting children, cooking meals).
2. Provide a clean, orderly, pleasant and safe living environment for the student. This includes the student's own room fitted with a bed, set of draws or wardrobe, desk, lamp, suitable heating, and necessary household items such as sheets, towels, etc.
3. Provide a variety of nutritional, well-balanced meals on a regular basis (three meals per day – packed lunch on school days, and available snacks). Teach the student how to prepare meals if they will have to eat on their own at times.
4. Involve the student in activities and outings to encourage and support the student to participate in social and recreational activities outside our immediate family and the school environment.
5. Be available for daily conversation and listening time to the student, including answering any questions pertaining to homework the student may have.
6. Understand that all utilities except the student's long distance phone bills are the responsibility of the host family. It is advised that the student use a phone card when making long distance calls (in NZ or overseas). If I (we) choose to allow the student to charge long distance calls, I (we) am responsible for collecting the money for the calls.
7. Agree to try to work out any differences and/or disputes with the student to the best of my (our) ability. A second resort will be to contact WIE's homestay coordinator to intervene.
8. In the case of a medical emergency, I (we) release WIE to reveal my address and telephone number for students staying in my home to doctors or hospitals.
9. Agree not to abuse drugs or alcohol, and guide the student in abiding by NZ laws regarding consuming alcohol or other substances that are illegal within NZ.
10. Notify the homestay coordinator of any changes with regards to household members (i.e. family members moving in or out, or students from other programs moving in or out, or other boarders/renters moving in or out, etc.)

I (We), the host family, understand that placements will be conducted at the discretion of the Waikato Institute of Education and submission of this document does not guarantee the placement of a student in our home.

I (We), the host family, understand that some students may withdraw or be expelled from the program with very short notice. I (We) understand that these are circumstances beyond the control of WIE and will not request any form of compensation other than remuneration owing (if applicable), should a placement be cancelled or end early. I (We) also understand that personality and/or character conflicts can arise. Can these not be resolved, I (we) understand, that moving the student may be the best course of action. We also understand that a student may be moved from our home because of directives from the student's parents and/or agent without an attempt to mediate. We understand that depending on the date the student is moved, we may have to repay part of the host family remuneration.

I (We), the host family, understand that if we do not meet the program standards outlined above, the student may be moved from our home.

I (We), the host family, have read and understand the above agreements and requirements for being a host family with WIE and agree to abide by all of the above requirements.

Host Parent 1:

Name: _____

Signature: _____

Date: ____ / ____ / ____

Host Parent 2 (if applicable):

Name: _____

Signature: _____

Date: ____ / ____ / ____